

## Big Heart Tree Care - Tree Surgery Method Statement

Contract Manager: Jonathan Smith	Site Supervisor: Jonathan Smith	
Originator: Jonathan Smith	Position: Contracts Manager	Date:
<b>This method statement is critical to the health and safety of the activity(ies) it relates to. It is to be strictly adhered to. Any deviation must first be authorised by the Site Supervisor.</b>		
<b>Planned Task/Activity Description:</b>		
<b>Location and Access:</b>		
<b>Working Environment &amp; Restrictions:</b> Direct area around tree to be sectioned off.		
<b>Protection of others:</b> 5 metre boundary around tree area cordoned off. All ground staff are to remain vigilant for anyone entering, or being adjacent to the work site.		
<b>Emergency Procedures:</b> Appropriate staff are trained in emergency procedures including aerial rescue. Staff competent in aerial rescue and rescue climbing equipment are provided at all work sites. The staff on site will have at least one mobile telephone. Mr Jonathan Smith is the designated aerial rescuers.		
<b>First Aid:</b> A team first aid kit will be carried in all the vehicles used for these works. If individual staff are working more than 30m from a vehicle they will have a personal first aid kit. If the team is working more than 30m from the vehicle the first aid kit will be positioned at the base of the wall to the east of the work area. Tree climbers carry personal first aid kits. At least two members of staff on site will have completed a course as a nominated First Aider.		
<b>Operatives/Competence:</b> These works will be carried out by staff experienced in this type of work. All staff have received chainsaw training to N.P.T.C. or equivalent, or will be working under the direct supervision of trained staff. There will be a minimum of two people on site at all times.		
<b>Personal Protective Equipment:</b> Staff will have the following personal protective equipment when using chainsaws: Chainsaw protective trousers (climbers to have type C unless risk assessment determines Type A suitable). Helmets (climbers to be mountaineering type) complete with eye		

protection and hearing protection. Chainsaw protective boots with steel toe caps.  
Gloves (optional). Hi-Viz clothing (Not for tree climbers)  
Other PPE may be necessary dependent upon risk assessment e.g. life preservers near  
water courses etc.

**Plant & Equipment:**

**Materials Handling/Storage & Safety Information:**

All material will be either processed through the Wood Chipper or cut into manageable  
loads for 1 person to safely handle.

The minimum amount of fuel to be kept on site at any time, transport enough fuel for  
One days work and keep fuel away from buildings, etc when refuelling or storing.

**Critical Stages: (Must be undertaken in correct sequence)**

1. Site contact made on arrival and induction undertaken (if appropriate)
2. The team leader will complete an onsite risk assessment on the day to take account of  
the weather and any change of circumstances during the operations, brief the team and  
review daily or in the event of significant site changes.
3. Trees will be climbed by certificated workers with the aid of a rope and harness or work.
4. Aerial rescue arrangements will be implemented as per agreed emergency  
procedures including installation of rescue line and positioning of ladders and 'rescue kit'  
adjacent to tree being worked.
5. Arisings from pruning operations will be lowered to ground level in a controlled manner  
or allowed to free fall where safe to do so, where ground staff will process into  
manageable sizes.
6. Brushwood will then be stacked onto the ground around the tree bases and spread  
And will be collected at a further date. Cord-wood will then be stacked between the  
trees to be removed as agreed.
7. The area will then be tidied and signage and bunting loaded onto vehicles
8. Site contact made and informed of finish of job.

Final Clearance: (Work/Activity completed to satisfaction).

Name:

Position:

Date: